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City of Zeeland COVID-19 Mitigation Measures (updated 3/18/2020)

Information around COVID-19 is rapidly changing on a daily basis. Out of caution, not panic, the City of Zeeland feels it is appropriate to implement recommended mitigation efforts. City Administration is working closely with other local agencies on appropriate mitigation efforts and following the guidance of the Ottawa County Health Department, Ottawa County Emergency Management Office, Michigan Department of Health and Human Services and the Center for Disease Control and Prevention. To that end, the Michigan Department of Health and Human Services released *Interim Recommendations for COVID-19 Community Mitigation Strategies* – see attached or find here www.michigan.gov/coronavirus. The Ottawa County Health Department supports the use of these strategies – please refer to the following link. <https://content.govdelivery.com/accounts/MIOTTAWA/bulletins/280c245>.

The City of Zeeland supports the implementation of the *Interim Recommendations for COVID-19 Community Mitigation Strategies*, or as updated, with specific guidance for City Operations through April 12, 2020 (unless noted differently below) or as further modified by the City.

1. Cancel/postpone all public events (i.e., downtown, parks, city facilities) with over 50 people in expected attendance.
2. Close the Zeeland Board of Public Works customer service counter through April 5, 2020 to walk-in traffic. Customer service staff will maintain an on-site presence during published business hours to accept phone calls, maintain the payment drop box, and perform utility billing processing.
3. Close the Howard Miller Library/Community Center through April 5, 2020.
4. Cancel/postpone all Howard Miller Library programming through April 30, 2020.
5. Adhere to the City's Pandemic Illness Response Plan (attached).
6. City Departments will implement their department specific COVID19 response plans to ensure the continued delivery of essential city services.
7. Encourage customers to conduct business with the City and BPW via telephone, email, on-line, drop-box payment, in order to limit person-to-person contact.
8. Mitigate travel to workshops/conferences/trainings unless approved by city manager/BPW General Manager (or their designee).

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9. Unless required by the Open Meetings Act, conduct meetings via phone or online if possible.

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