

## HOW TO APPLY

- 1** Complete the Customer and Supplier / Contractor information
- 2** Complete the EV Charger information
- 3** Include supporting documentation:
  1. Invoice for EV Charger
  2. Invoice for EV Charger Installation
  3. EV Charger technical details
    - a. ENERGY STAR® listed
    - b. Wi-Fi compatibility
    - c. Charger manufacturer must be willing to send Zeeland BPW monthly usage data
- 4** Customer agrees that the billing rate for the EV Charger will be the standard applicable electric rate based on the type of service provided
- 5** Customer agrees to allow replacement of non-advanced meter with an advanced meter
- 6** Customer must sign and date the application form
- 7** Deliver EV Charger Rebate application to:

Zeeland Board of Public Works  
Attn: EV Charger Rebate Program  
350 E. Washington Avenue  
Zeeland, MI 49464

OR Email to: [info@zeelandbpw.com](mailto:info@zeelandbpw.com)

Questions? Call 616-772-6212 or email [info@zeelandbpw.com](mailto:info@zeelandbpw.com)

**Zeeland Board of Public Works**  
**ELECTRIC VEHICLE CHARGER REBATE APPLICATION**



**CUSTOMER INFORMATION**

Zeeland BPW Account No.: \_\_\_\_\_ (found in upper right-hand corner of utility bill)

Account Address: \_\_\_\_\_

Name on Account: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_  
(if different than Account Address)

City, State, Zip: \_\_\_\_\_

**PROPERTY TYPE**

Single Family ☐ Duplex ☐ Apartment ☐ Condominium ☐ Business ☐

**SUPPLIER / CONTRACTOR INFORMATION**

EV Charger Mfg.: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Installer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**EV CHARGER INFORMATION**

Charger Type	Connector / Port	Make	Model No.	Serial No.
Wall Mount <input type="checkbox"/>	Single <input type="checkbox"/> Multi <input type="checkbox"/>	_____	_____	_____
Pedestal Mount <input type="checkbox"/>	Single <input type="checkbox"/> Multi <input type="checkbox"/>	_____	_____	_____

**EV CHARGER INCENTIVE**

Description	Quantity	Rebate Amount (ea.)	Total Rebate Amount
Wall / Pedestal Mount Level 2 (240V)	<u>  1  </u>	<b>\$500.00</b>	\$ _____

**CERTIFICATION AND SIGNATURE**

I hereby certify that:

1. The information contained in this application is accurate and complete.
2. All rules of this incentive application have been followed.
3. I have read and understand the Terms and Conditions included with this document.

I agree to verification of equipment installation which may include a site inspection by a utility representative. I hereby agree to indemnify hold harmless and release the utility from any actions of claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

**Customer Name (Printed)**

**Customer Signature**

**Date Submitted**

## **TERMS AND CONDITIONS**

By enrolling in the Program, the Participant accepts the following terms and conditions as outlined or as may be amended:

1. The Zeeland Board of Public Works (ZBPW) Electric Vehicle (EV) Charger Rebate Program, (hereinafter referred to as “Program”) provides rebates to assist ZBPW customers with the purchase and installation costs of qualifying EV chargers. The Program may be modified without prior notice and terminated when the Program goals are met, or funds are exhausted; whichever comes first. Applications are accepted on a first-come, first-served basis and processed in the order received.
2. The rebate offered is \$500.00 for the installation of a qualifying Level 2 (240-volt) EV charger. The actual cost of the charger must be itemized on a paid invoice, installation contract, or purchase/lease agreements. The rebate amount shall not exceed the total cost of the EV charger. Participants are limited to one EV charger rebate per EV, per ZBPW residence or business with a minimum of three parking spaces.
3. The qualifying Level 2 (240-volt) EV charger must be: new and unused; certified by Underwriters Laboratories Inc. and ETL Listed. Chargers that are resold, rebuilt, received from warranty insurance claims, won as a prize, or new parts installed in existing units are not eligible for rebates under this Program. The EV charger must be wall-mounted and installed by a licensed contractor. Tesla EV owners must install a high-power wall connector to qualify. Level 2 EV Charger must have the following features:
  - a. Charger must contain an embedded meter than can transmit data to charger manufacturer.
  - b. Charger must be ENERGY STAR® listed.
  - c. Participant must make home Wi-Fi available to transmit data to charger manufacturer.
4. The Program application must be signed by the named customer(s) of record (“Participant”) at the installed address provided in the rebate application form; the customer of record must have an active electric meter served by ZBPW.
5. The Participant must submit a completed application with an original signature (not copied), along with all required support documentation, to the ZBPW in hard copy form or via email within ninety (90) days of installation of the EV charger. Applications received by ZBPW that are missing required support documentation, or that do not meet the Program criteria, will be considered ineligible for a rebate. ZBPW is not responsible for documents lost, destroyed in transit, or misdelivered. Submitted rebate applications and accompanying documents become the property of ZBPW.
6. Program Participants must be in compliance with all federal, state, county, city government regulations regarding the installation of EV Chargers, metering equipment, or any other support equipment required or necessary for the proper and safe installation of an EV Charger. In addition, the Program Participant has the sole responsibility of securing all necessary and required permissions from the property-owner, homeowner association, or any other organization from which permission to make such installations would be required. The Program Participant is solely responsible for the adherence to all applicable conditions, covenants and restrictions imposed by the aforementioned persons or organizations. All permits necessary must be obtained prior to the EV charger installation.
7. ZBPW reserves the right to inspect the EV charger installation at any time with reasonable notice. The Program Participant must agree to provide ZBPW representative reasonable access to the installation location during normal business hours. Any refusal by the Program Participant to allow reasonable access to the EV Charger installation site for the purpose of inspection by an authorized ZBPW representative may result in forfeiture of the estimated earned rebate. The EV charger shall remain in service at the installation location indicated on the rebate application for a minimum of twelve months unless the ZBPW electric service account is closed during the designated twelve-month time frame. Failure to adhere to the twelve-month service requirement may result in the forfeiture of all paid rebates, or a portion thereof as determined by the ZBPW.
8. ZBPW makes no warranties and is not responsible for any representations, whether expressed or implied, including, but not limited to, any warranty of merchantability, fitness for a particular use product performance and useful life, or application of the item(s) or measure(s) manufacturers, dealers, contractors, or any other third parties, materials, workmanship, the quality, safety and/or installation of the item(s) or measure(s), effects on pollutants or any other matter with respect to the Program. In no event shall the ZBPW be liable for special, incidental, indirect, exemplary, or consequential damages including, but not limited to, loss of use of the equipment or any associated equipment.
9. ZBPW may utilize, without compensation, the data generated by the use of the EV charger to improve ZBPW services, conduct studies, or for any other purpose in furtherance of ZBPW operations. Such data may also be provided to other entities for research and grant purposes and/or as required by law.
10. Program Participants shall agree to participate in the ZBPW's Electric Vehicle Time-of-Use rate (future) as a requirement of the rebate.
11. Program Participants agree to allow the replacement of non-advanced meter with advanced meter.
12. Please allow four to six weeks after application submittal to receive the estimated earned rebate.
13. Program Participants understand that they have enrolled in a ZBPW EV Charger Rebate Program and as a condition of participation are required to release usage information (the “Usage”) generated by the EV charger to the ZBPW. Participant further understands that the release of such information may include a release to ZBPW of certain personally identifiable information including, but not limited to name, address, identifying information (i.e. account number), date and time of plug-in activity, date and time of active charging, and interval data of electricity usage and average power draw to charger manufacturer. Participants also understand and agree that the charger manufacturer is not responsible for, nor has any authority with respect to, ZBPW's privacy practices or how ZBPW may use any information.
14. In consideration for being allowed to participate in the Program, Participant hereby authorizes the charger manufacturer to release and utilize the Usage Information and to assist ZBPW with performing the energy management tasks, and hereby forever release and disclaim, on behalf of Participant, Participant heirs and assigns, ZBPW and the charger manufacturer from any and all claims Participant may have against it, its employees, officers and directors, arising out of or in connection with such release.